



**H&VCA Ltd**  
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### CHARGES AND FEES FOR ENERGY ASSESSORS

	Domestic	Non-Domestic	Air Conditioning
Joining Fee	FREE	FREE	FREE
Renewal Fee	£50.00	£50.00	£50.00
APEL Assessment	N/A	£495	£495
Software Fee	FREE	FREE	FREE
Software specific training <sup>1</sup>	N/A	£230	N/A
Lodgement Fee	£3.85	£19.65	£25.00
*Landmark Fee	£1.15	£5.35	N/A
Per Click Insurance	0.25	See table below	See table below

Insurance Charges		
Non Domestic Level 3	Level 3 - £1.05	Level 4 - £1.50
Air Conditioning	Level 3 - £1.05	Level 4 - £1.50

With exception of Insurance all charges are plus VAT.

\*Landmark manages the register of all EPCs lodged and the fee is mandatory.

<sup>1</sup>Training available if required

There is **no charge** for Members who do not carry out any Reports in any given calendar month. However, there is a minimum invoice charge of £10 + VAT per month if only 1 lodgement is made per calendar month.

No renewal fee for members who have lodged either 100+ domestic, or made six lodgements from other strands over the course of year.

#### Administration

Members will be invoiced monthly for the Reports lodged.

Payment required to be made within 7 days of invoice date. Failure to adhere to the payment terms of the invoice could affect your membership status.